

**QUEEN ELIZABETH COMMUNITY SCHOOL
PARENT ADVISORY COUNCIL**



"Unless someone like you cares a whole awful lot, nothing is going to get better.
Its not." ~ Dr. Seuss

Dear Parents/Guardians;

AGM – Monday, June 24 at 6:00 p.m.

All 2024/2025 school year parents/guardians are invited

IN PERSON at the outdoor classroom at Queen Elizabeth Elementary (near the back portables)

New school year Elections to take place at this meeting.

Every parent/guardian with a child enrolled at Queen Elizabeth Elementary School (QE) is automatically a member of the school's Parent Advisory Council (PAC). The role of the PAC is to provide advice to the school about matters of importance to parents. The PAC also provides financial support through fundraising activities and logistical support through volunteering at special events and activities. Much of the communication between the PAC and the school happens at the monthly scheduled PAC meetings.

For the 2024/2025 school year, PAC meeting dates and times will be determined at a future date once the new executive has been formed. This year, the meetings have been taking place in an online format or they may return to an in person format depending on what the new executive decides. That information will be updated closer to the start of the 2024/2025 school year.

Every year parents elect an Executive to carry out the business of the Parent Advisory Council. The executive positions are elected each year on a 1-year term. The following positions are available.

- **President/Chair** - Sets agenda / manages PAC email / special projects
- **Vice-President/Vice-Chair** - Special committees and projects
- **Treasurer** - Complete gaming account application / book-keeping / cash to bank
- **Secretary** - Takes minutes and collects mail
- **DPAC member** - Attends DPAC meetings (3 hours every 3rd Monday of the month) and report up and back.
- **Member at large (not elected)** - Helps with anything PAC related - Pizza day, fundraisers, community events etc, opinions and ideas! No need to nominate for this - just come!

We are always looking to add to our volunteer pool, so please let us know if you want to be added to that list so that we can contact you when we need extra volunteers. We currently have some amazing people that help with many of our fundraising opportunities and would always love to have the extra help. We were able to start introducing more hot lunches back into the school this year and moving forward it would be great to start getting back to the way things were prior to the pandemic.

Elections for the 2024/2025 school year will be held at our AGM on Monday, June 24th.

Nominations will be accepted for all positions up until 6:15 p.m. that evening. You can place a nomination ahead of time by submitting a nomination form, or you can also nominate yourself or someone else in person when it comes time for the nominations on June 24th. If there is only one (1) nominee per position, that person will automatically assume that role.

Nomination forms are attached to this email and can be submitted to queenelizabethpac@gmail.com

If you are interested or have questions about serving on the PAC Executive, please email queenelizabethpac@gmail.com.

Join our QE PAC Facebook Page: www.facebook.com/groups/qepac

Please note – you MUST answer all questions in order to be accepted into the Facebook group.

Check out the BC PAC website: <https://bccpac.bc.ca/index.php/members/pac-dpac/what-is-a-pac>

Lastly, while I have enjoyed my time on the executive board, my child is now heading off to middle school (where did the time go?); so I will no longer be a part of the elementary school executive after the final meeting of the year.

I wish everyone the best as they move forward into a successful 2024/2025 school year. Thank you for all the help along the way.

Sincerely,

Tabitha Guichon
PAC President/Chair